

## FEDERAL ELECTION COMMISSION WASHINGTON, D.C. 20463 August 8, 2002

RQ-3

David Baner, Treasurer CAT PAC 400 Capitol Mall #1560 Sacramento, CA 95814

Identification Number:

C00326439

Reference:

April Monthly Report (3/1/02-3/31/02)

Dear Mr. Bauer:

On July 17, 2002, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your July 22, 2002, response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Your report discloses no payments for administrative expenses. Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payments to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule(s) B supporting Line 21(b) of the Detailed Summary Page. 2 U.S.C. §434(b)(5) If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect this relationship. 2 U.S.C. §433(b)(2) In addition, if expenses have been incurred but not paid in a reporting period, the activity should be disclosed as a debt on Schedule D, if the obligation-is \$500 or more, or outstanding for sixty days or more. 11 CFR §104.11

Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure